

Why a career in Business Management Technology?

Graduates with a Business Management Technology degree are prepared for many different careers.

OPPORTUNITIES EXIST IN THE FOLLOWING AREAS:

- Bookkeeping
- Assistant Treasurer
- Administrative Assistant
- Manager
- Assistant Manager
- Accounts Receivable Clerk
- Accounts Payable Clerk
- Retail Sales Coordinator
- Sales Representative
- Financial Service Representative
- Customer Service Representative
- Purchasing Clerk
- Real Estate Broker

Salary Information

Your starting salary will depend on your level of education, skills and experience; the type of organization; and geographic area. Business magazines report that entry-level salaries for business graduates in full-time positions range between \$17,000 and \$35,000.

HOW WAYNE COLLEGE CAN GET YOU THERE

Wayne College offers three associate degree options in Business Management Technology, which allows you to choose an area of emphasis for your business degree that most suits your interests and abilities. Our faculty members have extensive business experience; many part-time instructors are practicing managers at area businesses. Participatory teaching methods such as case studies, role-playing and simulation are used to enhance comprehension of business theory and practice.



Associate Degrees

Accounting Option

Highly skilled graduates with this option are qualified for positions in purchasing, accounts payable/receivable, payroll, credit collection and bookkeeping.

Data Management Option, Microsoft Networking Emphasis

Wayne College is a designated Microsoft IT Academy and the Microsoft Networking Emphasis supports the Microsoft Certified Systems Administrator (MCSA) certification. This program prepares graduates for a career in computer networking and information technology.

Data Management Option, Novell Networking Emphasis

Wayne College is a Novell Academic Training Partner. The Novell Networking Emphasis prepares students for a career in the computer network industry by incorporating Novell standard courses. This program prepares graduates for Certified Novell Engineer (CNE) certification.

Data Management Option, Software Emphasis

Graduates will be prepared for entry-level positions where personal computers are used in office management, computer sales, computer support, or Internet document creation and management.

General Business Option

This program assists people preparing for promotion to first and second-level supervisory positions or those preparing for management training positions.



