

**The University of Akron Wayne College
College Council**

**Minutes of the Meeting
November 2, 2007**

Present: Gordon Holly, Adil Wadia, Jack Kristofco, Cathy Cooper, Lindsie Webb, Tom Andes, Theresa Mountel, Garth Schoffman, Tami Lowe, Patsy Malavite

- I. Agenda approved.
- II. Minutes of the October 15, 2007 meeting approved.
- III. Reports
 - a. College Well-Being – Next meeting will be held on November 7th. Survey for well-being topics was distributed at College Meeting and via e-mail. Results will be reviewed by the committee, who will develop a proposal for Council to consider. UA is working on a wellness program through the Benefits Committee.
 - b. Continuous Improvement – Met on October 29th. Considered how to conduct the process analysis for the Facilities Use Process. Next meeting is scheduled for 11/26/07. Persons with signature responsibility on the Facilities Usage Form have been invited to attend.
 - c. Institutional Effectiveness – Met on October 12th. Currently reviewing criteria for upcoming NCA review. Next meeting is scheduled for November 16th.
 - d. Staff – Last met on October 26th. Currently working on the 12/7 holiday lunch plans. Consensus is that Wayne College should have a SEAC representative.
 - e. Contract Professionals – A listserv has been created to enhance communications for this group. Next scheduled meeting is 12/7/07.
 - f. Faculty – One-hour Load policy is near completion. A recommendation for three positions, Political Science, Physical Education and Statistics, was submitted to the Dean. Work groups have been formed to review the effectiveness of our academic assessment plan. RTP review will be the next project.
 - g. Student Senate – no report.
 - h. Task Forces – None scheduled to report to Council at this time. However, the Dean met with the Chairs to review their progress and ensure that the work being done is complimentary and not duplicative.
 - i. Deans Comments –
 - Jack and Paulette met last week with representative from Stark State College to consider partnership opportunities. Programs would be those not currently offered by either Wayne or UA. Goal is to bring new programs to our service area more quickly and with less risk.

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Deans Comments – *continued*

- Working to improve our facility in Millersburg. We are looking for a larger space to allow for expanded programming.
- Earlier this week Dr. Raj Aggarwal, Dean of College of Business Administration, was here and discussed the possibility of bringing graduate level courses to our campus, specifically an MBA program.
- Next week a meeting will be held with the College of Nursing Dean, Margaret Wineman, to discuss programming possibilities, such as professional development courses.
- Wayne College is offering courses this Spring at the Medina County University Center that represent about one-third of their total credit schedule.
- The Provost has called a meeting for Nov. 13th where the topic of discussion will be the developing agenda for higher education in the state (e.g. Northeast Ohio Commission and the University System of Ohio). Deans, Associate/Assistant Deans and Chairs have been invited. The NEO Commission has reviewed statistics that show the Universities in this part of the state are less productive and efficient than their counterparts (e.g. fewer graduates).

IV. College Meeting – Announcement regarding safety concerns should be sent out via All-college email for those who were not at the College Meeting. The Student Communications Task Force has asked to be on the agenda of the Dec. 7th College Meeting.

V. Action Items – none

VI. Discussion Items

- a. Service Standards – comments are being collected by the Dean's office. This is an opportunity to discuss how to maintain high levels of service.
- b. Student Concerns – What do we expect to happen when a student presents a concern? A sub-group of College Council will convene to discuss this topic further and report back to the whole committee. Volunteers for this task are: Gordon Holly, Theresa Mountel, Lindsie Webb and Jack Kristofco.

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- c. Community College Survey of Student Engagement – Bill Clark explained the use of this survey instrument as a tool that compliments Noel-Levitz. While Noel-Levitz provides a global perspective, this survey looks more closely at our processes. It will be administered in the year following each Noel-Levitz study during the Spring semester, starting with Spring 2008.

- VII. Old Business – none
- VIII. New Business – none
- IX. Good of the Order – Next College Council meeting will be November 30, 2007 at 9:00a.m. in F-103.
- X. Meeting Adjourned.

Recorder: Tami Lowe