

**The University of Akron Wayne College
College Council**

**Minutes of the Meeting
November 30, 2007**

Present: Jack Kristofco, Tom Andes, Paulette Popovich, Tami Lowe, Barbette Lloyd, Pat Collins, Sue Horn, Patsy Malavite, Lindsie Webb, Gordon Holly, Cathy Cooper, Theresa Mountel, Chrystal Hummel-Mizer

- I. Agenda Approved.
- II. Minutes from November 2, 2007 meeting approved.
- III. Reports
 - College Well-Being – Met on November 7th where the charge of the committee was reviewed. A Wellness Fair is being discussed, as well as a college-wide wellness program.
 - Continuous Improvement – The Facilities Use process was discussed at the last meeting which was held on Monday, November 26th. It was clarified that this review needs to be of the entire process not just the form. Managing our resources effectively will become more critical with the addition of the H-bldg. The development of an annual planning calendar, to be completed in July or August for the upcoming year, was proposed. The group plan to develop a proposal for College Council to consider.
 - Institutional Effectiveness – The Committee has put out a call for departments to provide information regarding changes/improvements that they implemented since the 2004 Noel Levitz Survey that may have resulted in positive impacts on the 2007 results. The strategic plan website was reviewed. Areas listed in the final “tier” are asked to submit their plans by December 31, 2007. We have received notification from the Higher Learning Commission that our self-study and site visit are scheduled in 2011. The next meeting is scheduled for December 12 at 8:30a.m. in C-110.
 - Staff – Feverishly planning the Holiday Celebration to be held following the December 7th College Meeting.
 - Contract Professional – A CP meeting is scheduled for December 7th at 9:00a.m. in D-216.
 - Faculty – At the November 26th meeting, the faculty continued to discuss the RTP process. Faculty Committee will meet with Jack on 12/5 to clarify some points regarding the necessary changes.
 - Student Senate – The Talent Show held on November 19th was a huge success. \$255 was raised for the Emergency Loan Fund. Once again this year, the Giving Tree which supports People to People ministries has been set-up in the front lobby.
 - Task Forces – none scheduled to report.
 - Dean’s Comments – IPEDS report has been received. The structure for the summer session 2008 has been just announced last week by UA and it is different from last year. Interest in expanding the facility in Holmes County

has been expressed and some exploration is being done to see what level of interest there is and what sort of funding may be available to support such an expansion. Discussions are underway with representatives from Stark State Technical College regarding a partnership that would bring programs to our campus that are not currently offered by UA. The Task Force chairs met with the Dean on November 29th to review and compare their work to date. The Spellings Task Force has changed their name to Education Innovation Task Force to reflect the broader issue of change in higher education. The Student Success and Retention Task Force is working to identify ways to connect with the 40% of our new students that do not attend Orientation. The HCHEC is participating in the annual Share-a-Christmas project in Holmes County. We have been notified that we are being considered for a \$10,000 award from the National Endowment for the Arts to support the Shakespeare Festival. Fundraising for the H-bldg. has reached \$1.3million.

- IV. College Meeting – an open discussion/brainstorming session is planned for the December 7th meeting to generate information for the Student Communication Task Force to consider. The key question for discussion will be: How can we improve communication with our students?
- V. Action Items – none
- VI. Discussion Items – Hours of operation for the Bookstore were discussed. The appropriateness of the holiday decorations was discussed.
- VII. Old Business – Handouts have been prepared and will be distributed at the December 7th College Meeting regarding both *Handling Student Concerns* and *College Service Standards*.
- VIII. New Business – Patsy asked that hand sanitizers be considered for certain areas of the building, such as food service and computer labs. Tami noted that hand sanitizer dispensers will be installed in the restrooms over the winter break. Pat expressed some concern about the level of light at the entrance to the employee parking lot by the Barn.
- IX. Good of the Order – Next College Council meeting is scheduled for December 17th at 9:00a.m. in F-103.
- X. Meeting Adjourned approximately 10:00a.m..

Recorder: Tami Lowe