

**The University of Akron
Wayne College**

**College Council
Minutes of the Meeting
August 30, 2007**

Present: Theresa Mountel, Chrystal Hummel-Mizer, Lindsie Webb, Jack Kristofco, Cathy Cooper, Patsy Malavite, Tom Andes, Tami Lowe, Paulette Popovich

- I. Kristofco called the meeting to order and requested a volunteer to serve as recorder for the 2007-08 year. Lowe agreed to perform this duty.
- II. Agenda was approved as presented.
- III. Minutes of the May 3, 2007 meeting were approved as submitted.
- IV. Reports
 - A. College Well-Being will hold its first meeting next week.
 - B. Continuous Improvement met on Wednesday, August 29th where they established meeting dates and conducted a preliminary review of the most recent Noel Levitz results. Committee members discussed the redesign/repurposing of the bookstore and student services space as a project idea.
 - C. Institutional Effectiveness has not met.
 - D. Student Success/Retention Task Force - Gordon Holly will chair this group. First meeting is scheduled for 9/12/07.
 - E. Spellings Commission Task Force – Denise Uitto will chair and the first meeting is scheduled for 9/12/07.
 - F. Student Communications Task Force – Chair not determined yet. First meeting scheduled for 9/12/07.
 - G. Staff Constituent – Members are Theresa Mountel, Peggy Shallenberger and Vern Virgili
 - H. Contract Professional Constituent – Members are Garth Schoffman, Brenda Vogley and Chrystal Hummel-Mizer.
 - I. Faculty Constituent – Members are Monica Smith, Deb Johanyak, Paul Weinstein, Lori Brinker, Patsy Malavite. Meeting held on Wednesday, August 29th where agenda items were discussed and have now been forwarded to the Dean. Next meeting will be 9/11/07.
- V. Dean's Comments
 - H-bldg. update – ground breaking is now expected in March, 2008 with construction lasting about one year. Fundraising for the bldg. is going well with approximately one-half of the \$2.5million goal attained.
 - Fall 2007 enrollment as of 8/30/07 is 1897 HC and 17,368 SCH. The number of first year students is especially good at 30 more than the previous Fall and PSEOP students number 245 which is a significant increase over prior years.
 - Noel-Levitz survey, which measures student satisfaction in 12 areas and compares our performance to similar mid-west schools, is especially noteworthy this time. The results show us to be above average in 10 out of 12 areas. More details will be presented at the College Meeting.
 - The Board of Trustees established a 3.5% raise pool. This doesn't mean that everyone will receive an increase of 3.5%, some will be less and some will be more, but together they must not exceed an average of 3.5%.

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Dean's Comments - *continued*

- Dual Enrollment Program, which we are piloting this year, now has 7 high schools involved and more have already voiced an interest in the program. The program is essentially PSEOP with the courses being held in the high school buildings and being taught by a mixture of Wayne College adjunct faculty and qualifying members of the high school staff.
- Medina County University Center will be open this fall with credit classes to be held in Spring 2008. Conversations continue regarding course offerings that may allow us to provide general education courses at this location.
- Revenue Sharing is up and running this semester with 3 cohorts in graduate education programs. Discussions are planned with CBA to see if we can bring graduate business programs to our campus.

VI. College Meeting

- A. Everyone is asked to submit their reports in writing to Lindsie.
- B. Helen Myers will be at the 9/7/07 meeting with the United Way presentation.
- C. Noel Levitz information will be presented.
- D. Academic Assessment will share some of their work.
- E. College Meeting dates are: 10/26, 12/7, 2/1, 3/28, 5/2

VII. Action Items

A. College Council meetings will be:

Oct. 15	9:00a.m.
Nov. 2	9:00a.m.
Nov. 30	9:00a.m.
Dec. 17	9:00a.m.
Jan. 25	9:00a.m.
Feb. 11	10:00a.m.
Mar. 24	10:00a.m.
Apr. 4	10:00a.m.
Apr. 25	9:00a.m.
May 9	9:00a.m.

All meetings will be held in room F-103.

VIII. Discussion Items

- A. Proposal/Recommendations/Operating Process for committees were stated as follows:
 - i. Approved minutes for College Council and the Standing committees will be distributed to Alan who will post them on the governance website.
 - ii. The chair of each standing committee must provide minutes to each of their committee members.
 - iii. A year-end report must be submitted by each standing committee.

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- B. Proposal/Recommendations/Operating Process for committees were stated as follows: - *continued*
- i. Standing committees must submit updates only, not complete minutes, to Common Currency.
 - ii. Task Force groups will report to College Council and present at College Meetings, as requested. No formal minutes are required.
 - iii. Constituent Groups report to College Council and at College Meetings. No formal minutes are required.
- IX. Old Business
- Service awards – in the future awards will be presented during the Spring only.
 - UA Benefits Committee has selected vendors for interviews
- X. New Business – none
- XI. Good of the Order
- CP's are sponsoring the festivities following the College Meeting. We will be celebrating the 35th anniversary of the opening of Wayne College complete with ice cream and cake. Bingo is the fundraiser for the staff/faculty scholarship.
 - Thank you to all who helped make the start of this semester go so smoothly.
 - Wayne Fest will take place on 9/5 & 6.

Meeting adjourned.

Recorder: Tami Lowe