

COLLEGE MEETING MINUTES

Friday, March 28, 2008

Approval of February 1st College meeting minutes.

Announcements

- Engle: Thank you to Denise & Charles Uitto for establishing a new scholarship for students in the Paraprofessional Program.
- Nagy: Food for Fines for the month of March has been extended to April 5th.
- Mast: Introduced the new Coordinator of CEWD Support – Renee Baker.
- Horn: The 5th Annual Writer's Workshop will be April 12th. The deadline will be March 30th. Help is needed with the registration table so if anyone is interested please see Sue Horn. You can attend the workshops and the luncheon. The featured speaker will present "The Writing Life, A Poet's View."
- Summers: Invitations to the groundbreaking ceremony taking place on the April 30th went out. Please send your RSVP card to Lindsie.
- Holly: We have 2 searches going on for Student Services. The first is an Academic Advisor. Traci Carmony is the chair. The committee is currently reviewing resumes. The second is a Personal Counselor & ADA Coordinator. Gordon Holly is the chair and the position will be advertised in this Sunday's paper.

Akron Campus Committees

- CPAC
No Report
- Faculty Advisory to President
No Report
- Faculty Advisory to Provost
No Report
- Faculty Senate
No Report
- GEAC
No Report

Wayne College Committees

- College Well Being
The Committee meets the first Wednesday of each month at 8:30 a.m. (Sp 2008). There will be two presentations in March relating to stress and well-being and one presentation in April relating to nutrition. Developing programming for fall and would like any well-being theme ideas emailed to Joe Wilson. University continues to develop wellness program, but no formal communication or website yet. Committee members continue to attend the monthly GI-BA (Group Insurance – Benefits Administration) meetings at Buchtel Hall.
- Continuous Improvement
No Report
- Institutional Effectiveness
The Committee met on March 3 and discussed/reviewed the College's Critical Systems and a communications model for the HLC self-study. A good deal of discussion centered on how continuous improvement should be conceptualized as a key element across all of the systems. Consensus was reached on a model that provides for connections among committees and workgroup, departments, constituent groups, and administrative offices organized around the 9 critical systems. This will provide a communication and work structure for the up-coming accreditation self-study similar to that used in preparation for the 2001 site visit. A graphic representation was discussed which will be formalized for distribution and discussion at the next College meeting.

In preparation for the meeting scheduled with our HLC liaison, Dr. Taylor, during the HLC annual meeting in April, the group was asked to locate a copy of the document submitted to the HLC in 1999 in preparation for the previous self-study (which was accomplished). This document will provide a model for preparing something similar to present and discuss with Dr. Taylor.

COLLEGE MEETING MINUTES

Friday, March 28, 2008

The next meeting is scheduled for Monday, March 31.

- Contract Professional
No Report
- Staff

SEAC held their monthly meeting at Wayne. For an overview of the Board of Trustees meeting, check the website (www.uakron.edu/bot/).

University Council: University Council is an exploratory committee responsible for decision making. Corporal Stachowiak explained the structure and proposed seats for each representative.

Employee/Staff Appreciation Day: A staff or perhaps employee appreciation day was discussed and ideas shared. Close the university for a half day? Hold the event at a more centrally located place. The Social Committee will inform of decisions and events.

Across Campus Safety Committee: Chaired by Corporal Stachowiak, a committee determining the needs of making the university secure (emergencies, evacuations, etc.). Working closely with Wayne is an objective.

OSCHE (Ohio Staff Council of Higher Education): This is a parent council for school councils across the state. April 4th, Chancellor Fingerhut will possibly attend the meeting being held at Sinclair Community College in Dayton.

Inner University Council: Working with Institutional Council and in the process of making changes. Corporal Stachowiak explains that Bill Viau (member of this committee) describes it as a "slow and deliberate process" that will take time to accomplish. A website will be available for checking progress and contact information.

Liaison person for HR and Wayne: Mr. Angelo-Gene (A.G.) Monaco, Associate Vice President for Human Resources & Employee Relations, appointed Mike Kimble as a liaison person and Mike explains that he will be here very often.

All members of SEAC agree that A.G. has experience, ideas and a lot in mind for the University.

- Faculty
No Report
- Student Senate

The student senate and programming committee sponsored the following events in February:

February

- Blood Drive – Feb. 4
- WKDD Money Machine – Feb. 6
- Abraham Lincoln Presentation – Feb. 12
- Kisses for Sale – Feb. 14
- Massage Therapists – Feb. 20 & 21
- Sonny Robertson Blues Band – Feb. 21

March

- Women's POW Presentation – March 5
- Community Coffee – March 12
- Trip to Washington, DC

February 29 - The All Senate Meeting met with representatives from all the other clubs and organizations to discuss progress and up-coming events. The next all senate meeting is scheduled for March 28.

COLLEGE MEETING MINUTES

Friday, March 28, 2008

Spring Break – Students went to Washington, DC during spring break. The trip was very successful and very informative. Students were able to see all major sights and received a special treat from Wayne College faculty member, Dr. Dan Deckler, who is currently working in Washington, DC. Dr. Deckler was instrumental in providing a group tour of the Capitol Building and underground tunnels, in addition to a two-hour presentation on the American government and policies.

Up-Coming Events for April, 2008

- Ripped from the Headlines - April 8 in Upper D-Wing at 12 – 1 p.m.
 - Community Coffee – April 10 from 8 – 11 a.m. in Community Room
 - Washington, DC Presentation April 10 - 12 – 1 p.m. in the Community Room
 - Writers Workshop – Saturday, April 12 – 8:30 a.m. – 2 p.m.
 - Blood Drive – Monday, April 14 from 2 – 6 p.m. in Boyer Gym
 - Johnny Cash Tribute (Free) – Wednesday, April 16 from 7:30 – 9 p.m.
 - Job Fair – Friday, April 11 – 12 – 3:30 p.m. in Boyer Gym
 - Milkshakes & Majors – Tuesday, April 22 from 10 a.m. – 1 p.m.
 - Ripped from the Headlines – Wed, April 23 – Upper D-Wing -12 p.m.
 - Spring Fling (April 23 & 24 from 10 a.m. – 2 p.m.)
 - Cheeseburgers in Paradise winning theme
 - Leadership Awards Ceremony (Friday, May 9 at 11:30 a.m.)
 - Deadline for Applications is Friday, April 18
 - http://www.wayne.uakron.edu/ss_organizations.htm
- College Council
 - College Council met on Monday, March 24th. Educational Innovations Task Force provided a brief update. We also received updates from all the work groups. The reports will be posted in the minutes from that meeting. The Service Standards project was also discussed.

Updates

- Service Standards: The input that was gathered at the February College Meeting was assembled by the Dean. That information was then reviewed by College Council and the Leaders Group. Their feedback will then be gathered and reorganized by the Dean and he will then redistribute it to the College for another round of comments, suggestions, ideas, questions, concerns, etc. Once that input is gathered, it will go back to the Dean and College Council to discuss and prepare a draft for discussion at the May College Meeting. It may not be voted on until the September College Meeting.
- TEA Program: Began the program last summer and developed the class with Lynn Meeley at Clark State. They run their course as a 2 credit hour course. A lot of her ideas came from OU. All TEA information on the web is under Academics. We went to all the program coordinators to get the appropriate courses for this program. (Geared towards adults in the work place – 3 to 5 years – who have developed skills and then come to the curriculum and take the courses. If they already have the skills taught in that class this will benefit them to not have to take that course.) The initial application that will go to John to decide whether the student is suited for the course. They have to be able to meet all the learning outcomes of the course. Status Reports: We have had 4 sessions so far. Began with three female students. Students can develop more than one portfolio. Course meets as a group for two nights. The students learn a lot from each other. Then meet individually after the group, but have ended up meeting as a group more than planned. Late fall is not the greatest time to run the course. 14 female students so far – 12 portfolios submitted, 8 approved, 1 conditional, and 3 denied. 6 continuing students and 12 are new students (first time in the door).

QUESTION: How do the students know what to put in the portfolio, when it comes to courses? We pull a syllabus and look at the learning outcomes. We are driving at meeting the learning outcomes. Paulette helps identify who will be reviewing the portfolio. She contacts the coordinator to see which faculty member will review the portfolio.

COLLEGE MEETING MINUTES

Friday, March 28, 2008

QUESTION: What is the timeline for review? We tell students that they will not get results until just before the semester begins. It will, at times, depend on the students' needs.

Presentation/Discussion on:

- HLC (NCA) Update Review: Institutional Effectiveness Committee reviewing the criteria, which is beginning to change a little bit. Jack, Tim, and Paulette heading for the conference on the 12th. The crediting bodies have been under a lot of pressure from the federal government. IEC determined or proposes that we continue a very similar self-study model that we used in 2001, "Wayne College 2020: A Shared Vision of Excellence." Because it worked so well, and 2020 is not here yet, we have been looking at the critical systems. How are we going to engage everyone? (Showed Graphic) It describes the process/communication structure. The Core Committee is in the middle. Surrounding the Core Committee are the Critical Systems we will study. The HLC Steering Committee and the Critical Systems Liaisons will provide communication between the College Community and the Core Committee as their studies progress. Every area of the College is represented within the model, and every aspect of the model is related to continuous improvement. We will be taking this to Dr. Taylor and propose our model to him for approval. This is "our" self study. It will not be one person or one group writing this. You have to be involved in this and you will want to be involved. This will create our/your voice for your future. A lot of things that came out of the last self-study we implemented and we grew from that experience. We should gain more from this than the HLC should during this process. They will be here for the AY 2010-2011. The last time we did this we had themes. To launch that we decided on two contests: coloring contest – find a way to decorate your copy and receive those. In May we display them all. Look at the diagram and circle where you will be in the process. The second is what should we call this? If you want to come up with a name, that will be our fund raiser for scholarships. We will put all the names up and you can vote at the May Luncheon. Lindsie will place a copy in your mailbox.
- Educational Innovations Task Force: September 12th – met with the Dean to discuss our goals – to make recommendations on what steps the College can take to enhance what is already being done or what we can do to address a particular issue.

Each member reviewed a component of the Spellings report and at the October meeting; we shared ideas about what Wayne College is currently doing regarding Innovations, Access, Affordability, Learning, Accountability and Transparency.

At the November and January meetings, we began to brainstorm idea of what we could be doing but are not doing to consider innovative ideas addressing Access, Accountability, and Affordability.

Based upon the ideas generated, we categorized them to address Access, Accountability, and Affordability, which would be broad enough to impact everyone serving at Wayne College. We also welcomed Tom Hammond to our Task Force as Kathy Hothem retired at the end of January.

The 3 themes which emerged are:

- Integration of service to our students (protocols for at-risk students, development of prevention strategies using information gathered from assessments such as ACT/Compass tests and midterm grades; possibly looking at students' behavioral and motivation when entering college, transportation barriers, work schedules, etc.) It was decided that this information would best be passed along to the Student Success task force for use.
- Accountability Portrait (include Noel-Levitz information, transfer rates, graduate survey information, etc.) It was decided that this process would be externally driven for all colleges and to wait on future developments.

COLLEGE MEETING MINUTES

Friday, March 28, 2008

- Innovation, productivity, and professional development across all college employees and departments (look at funding of a focused plan for professional development, grant proposals, assessment of the process of staff development, promote professional development for new pedagogy and technology use for faculty and staff, new course development, etc.)

Based upon the decision to address innovation, productivity and professional development, the task force members had breakout sessions to have the College respond to these primary questions.

1. Innovative Programming: What are innovative ideas to address student learning? (instructional design, STEM programming, scheduling of courses, technology)
2. Productivity of all individuals within Wayne College: What are innovative ideas to improve success of college personnel? (better use of assessment data, improving student engagement with faculty & staff, improving affordability)
3. Professional Development: What are the professional development needs of faculty and staff?
 - What topic areas do we need to address? (Identifying development areas – customer service workshops, teaching methods and strategies, working with at-risk and students with disabilities, etc.)
 - How do we promote faculty/staff development through various delivery options? (Timeslots devoted to development, choosing optimal delivery methods such as formal training, peer mentorships & evaluations, etc.)
 - How do we assess development outcomes?

Dean's Update

- The Senior to Sophomores initiative---from Columbus---on which topic I spent the whole of my recent Common Currency comments-- is the newest manifestation of the State's intent (as represented by Governor Strickland and Chancellor Fingerhut) to get college credit to high school students while they are still in high school as a way to ultimately increase the number of college degree holders in Ohio---the highest priority for the Regents over the next few years and a centerpiece of the Governor's action plan for the State. This new program, stimulated by \$4 million in grant funds for next year, will be the fifth of a set of similar strategies (the others being PSEOP, Early College, Tech Prep, and Dual Enrollment) that all aspire to the same end. It is likely that we will be expected to participate in the Seniors to Sophomores; the challenge for us--as with Dual Enrollment--is to try to find the way for our participation to resonate with the values and principles that have guided the way we work

We have expressed our readiness to work with area school districts if they are interested in applying for funds within the \$4 million pool (only the school districts can apply for these funds). To date, five districts have responded positively, and we will be meeting with them tomorrow to discuss how we might go forward.

The University's ROTC program will be offering classes here at Wayne starting this fall semester. The program is not very intrusive---a two credit hour "military science" class with a one credit hour "leadership lab," and ROTC will be offering scholarships to area students--not just for the ROTC classes, but for the entire baccalaureate degree they might seek as they take the ROTC curriculum. This will be, then, an opportunity to draw new enrollments to Wayne and to encourage the baccalaureate connection between Wayne and Akron.

The Provost's Walkabout is scheduled for April 21. Dr. Stroble will be here from 12:00 to 2:30 that day, starting with a lunch with students and followed by brief presentations demonstrating the ways in which Wayne College is involved in outreach and engagement--the theme of this year's Walkabouts University wide. Dr. Popovich has been working with a number of our colleagues to arrange the particulars of the event.

COLLEGE MEETING MINUTES

Friday, March 28, 2008

Chancellor Fingerhut's "Strategic Plan for the university System of Ohio" is due out on March 31. I imagine that it will be accompanied by some fanfare and follow-up. I would ask that you all pay attention for it/to it. I'm fairly certain that it will generate discussions for us.

On Wednesday, March 19, A.G. Monaco, the new Associate Vice President for Human Resources, visited campus for the first time. Dr. Monaco has a long history in H.R. in higher ed., and he has a very dynamic approach to how he would like to see H.R. work at UA. He told me that he will have someone from HR come here to Wayne every six weeks or so just to be available to respond to questions and provide information. He will also identify one of his senior staff members to be assigned as our 'liaison' so that we have regular and current communication on HR. He was very impressed by our having institutionalized Well Being and Continuous Improvement and he believes in a proactive strategy for HR. Cathy Cooper also met with A.G. briefly during his visit.

Old Business, New Business, Good of the Order

- Our next College Meeting is May 2nd. The Student Success & Retention Task Force & the Student Communications Task Force will be giving updates to the College. Faculty will be hosting the luncheon that day.
- Please remember to turn in your service opportunities by April 11th to Lindsie.

Attendance

Andes (Excused)

Baker

Boettger

Brinker

Carmony

Collins

Cooper

Engle

Freelon

Hammond

Holly

Holton

Holz (Excused)

Horn

Hummel-Mizer

Kristofco (Excused)

Lerch (Excused)

Lewis

Livengood

Lloyd

Loesch (Excused)

Lorson

Malavite

Maroli

Mast

Meehan

Minc (Excused)

Mountel

Nagy

Obiekwe

Popovich

Schoffman

Shallenberger

Smith

Summers

Teague

Turner

Uitto

Vierheller

Virgili

Vogley

Wadia

Walkerly

Webb

Weinstein

Wilson, J.