

In the first order of business Chair, Monica Smith called the meeting to order at 8:45 a.m. and welcomed new member Tom Andes. In attendance were M. Smith, P. Weinstein, P. Malavite, L. Brinker and T. Andes. The minutes from the previous meeting were unanimously approved as corrected.

Next, the chair communicated the Dean's desire to meet with the committee on a regular basis. Recommendations were aired: Meet around our schedules first and leave time if they wish to join us for last 30 minutes of meeting(as we need 45 min with just faculty), or meet on Fridays and schedule with them in advance and have a definite agenda. Monica will continue to meet weekly with the Dean.

The next item of business discussed was how RTP works for mid-year hires. Concern was voiced that no mentor has been assigned yet and should we schedule a spring meeting with the faculty member or not also arose. It was noted that the faculty member would be covered by the collective bargaining agreement but current guidelines did not allow for participation in RTP rulemaking discussions. If we wish to change the guideline it takes a two thirds vote of the faculty for passage. It was determined that after the Chair's meeting with the Dean a letter(email) would be sent to Ms. Lewis inviting her to the Faculty meetings.

In the next item of business Patsy Malavite updated the committee as representative to the College Conference Committee. The CCC is scheduled to meet this Fri. and should discuss the concerns/questions about bookstore hours of service. Other questions that will be followed up on are: The data on FT faculty and our relative standing, exactly when searches will be formed, and the number of positions to be sought.

The next item of business was discussion of strategy for accomplishing RTP documents revision. It was decided that approximately one half hour would be allotted at the Febr. 1 meeting to divide into four subgroups and begin the task of revising/updating the guidelines. Lori agreed to work with Peggy S. to get the documents to faculty before the meeting. The goal will be to get subgroups to set additional meeting times, get recommendations back to their facilitator in enough time to report on progress at the March 7, faculty meeting.

The next item of business was discussion/formulation of the agenda for the Febr. 1 Meeting. To facilitate forming the work groups by 9:15 am the Standing Committee Reports section was moved ahead of the Unfinished Business section on the Agenda. The actual rewrites would be (hopefully) completed via a work session during The March 7th faculty meeting(longer meeting).

Under Good of the Order the question arose as to who is overriding the class load size limits without the permission of the faculty member? When are these occurring? It was asked of the chair to question the Dean in her next meeting on this and the handling of load issues.

The next meeting is scheduled for Thurs Febr. 7 at 3:45pm.

The meeting adjourned at approximately 9:50 a.m.