

COLLEGE MEETING MINUTES

Friday, May 1, 2009, 10:00am, Auditorium

Approval of Agenda

Approval of March 27th College Meeting minutes

Announcements

- Cathy Cooper: Introduced Carolyn Haynes from the College of Education. She is the graduate outreach coordinator working with Denise Uitto.
- Maureen Lerch: Food for Fines brought in about 215 items and we received about \$120 cash that was given to People-to-People Ministries. Thank you to everyone.
- Kevin Engle: May 7th is the Empty the Filling Station Silent Auction. All proceeds will go to the alumni scholarship.
- Gordon Holly: Faculty received an announcement from the Provost's Office to participate in a focus group on the 7th and 8th as part of the strategic planning process. We need someone from Wayne. If you can do it let me know.
- Jack Kristofco: Service Award presented to Amy Haynes, 10 years, since she will be leaving early to help set-up for our bowling party following the meeting.

Reports

Akron Campus Committees

- *Faculty Advisory to President (M. Turner):* No Report
- *Faculty Advisory to Provost (J. Holz):* The Committee met with Provost Stroble, Interim Provost Dr. David Baker and Major Newt Engle from the UA Police Department. Provost Stroble thanked the committee for their work, and introduced us to the interim Provost, Dr. David Baker. Dr. Baker is looking forward to working with the committee. Major Engle gave the committee an update on campus safety and the work that the Safety Task force has been doing. They have recommended that more visual surveillance be utilized on the Akron Campus, particularly in parking areas. The Akron University Police has been distributing light bulbs for exterior lighting of student housing near the campus to deter thefts. Further, if you drive a convertible, it is best not to leave any items on your seats since the soft tops can be easily torn to reach the interior of the car. If you have a convertible, you might consider leaving a window open, or a door unlocked to prevent damage to your car should thieves select it as a target. The University of Akron Police Department is the primary Lost and Found depository. If items are left in your classroom, let them know, and they will pick them up.
- *Staff Employee Advisory Committee (L. Webb):* The committee met here in the Farm House on Thursday, April 16th. We continue to work on and plan the employee appreciation event that should be taking place this summer. Our next meeting is scheduled for Thursday, May 21st.
- *Contract Professional Advisory Committee (N. Whitsel):* No Report
- *GEAC (E. Rock):* Lori Brinker's proposals were sent on to CRC and should be approved very soon. Two of the one hour case studies from CSAA that will be used to fulfill GE requirements were approved. The topics are Assyrians and Sumerians. The other on hour load topics of similar design were seen as not as robust and were linked to the expertise of adjuncts so they were not approved. The changing of the current 300 level World Civ classes to 200 level was approved with the very strong recommendation that specific prerequisites be attached to these courses and enforced. The completion of 32 credits would be an appropriate pre-requisite for a 200-level course. The proposal for a Baccalaureate degree in Organizational Supervision will be discussed at the next meeting. (Jack Kristofco added that he and Paulette spent some time in Columbus yesterday speaking with the Vice Chancellor to discuss the baccalaureate degree before them.)
- *Faculty Senate (R. Maringer):* The University Council by-laws was brought to faculty senate for a vote. There is a meeting scheduled for next Thursday to vote yes or no on it.

Wayne College Committees

- *Institutional Effectiveness (T. Vierheller):* Report deferred to presentation later
- *College Well Being (J. Lorson):* The College Well-Being Committee met Thursday April 16, 2009: "Wednesday Walk Day" welcome to continue walking throughout the summer. Program will be re-announced and promoted for the fall semester. Bicycling Lunch-n-Learn- had about a dozen in attendance and there were good questions asked, and hopefully lessons learned about bicycling equipment, safety, etc. Massotherapy Day-for faculty and staff took place on Wednesday March 25, 2009 and was well received. We hope to continue this program again in the fall. University Group Insurance & Benefits Committee- has selected a consultant to evaluate various health care packages. This is the same firm used for the previous bidding.
- *Continuous Improvement (B. Clark):* Report deferred to presentation later
- *Contract Professional (R. Yoder):* No Report
- *Staff (T. Mountel):* The group is discussing the mentoring policy and will continue to do so. We hope to have a draft sometime soon.
- *Faculty (G. Bays):* No Report

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- *Student Senate (A. Manson):* Spring Fling went over well. Next Friday is the awards ceremony. Heike Mann will be President next year. (Jackie: Alex will be leaving in the fall.)
- *College Council (J. Kristofco):* Received report from the last two task forces. College Meeting dates for next year were established for next year (located at the bottom of today's College Meeting agenda). The College Council meetings were also determined. We finalized the Request for Facilities Use Form, which will be presented later in the meeting.

Unfinished Business

Action Items

New Business

Other (Presentations/Open Forum/Etc.)

- **HLC Self-Study 2011 - Institutional Effectiveness:** (*Presenter: Tim Vierheller*) Reviewed the eyeball again. Thank you to all the groups within the eyeball that have done a lot of work on this process. The self-study is two years away. More information regarding the self-study is available on SharePoint. Reviewed the stages of development again. Reviewed the matrix again. Stage 4 worksheet presented for each critical system. The stakeholder column has been added to the worksheet. Some of items brought back from the HLC Conference: assessment of student learning taking an even more central role in accreditation, our model for assessment-based program review appears to be consistent with other institutions, program learning outcomes should be vetted by advisory committees members, employers, etc., Missouri Department of Education is proposing a very similar strategic plan as the State of Ohio, more closely connected the HLC criteria with our strategic plans, our outline is currently missing the federal compliance area, what reporting mechanisms we can put in place for assessment of student learning that occurs outside the classroom, artifact repository of assessments, include a chronological listing of major developments since last self-study, new pitch on turnkey assessment and retention packages, based on conversations with reps of ETS and ACT – it seems that the most appropriate course of action for the revival of general education outcome assessment may be to use the ETS MAPP instead of the ACT CAAP, one process that the College could explore that is not new is the assessment of students during the orientation process (aside from placement). Bookmarks from the HLC handed out. We have received a survey to provide feedback on the criteria and the Dean's Office is in the process of doing that.
- **Educational Innovations Task Force:** (*Presenter: Denise Uitto*) The Educational Innovations Task Force presented their recommendations to the College: accommodate diverse populations, upgrade technology, implement new professional development delivery methods, improve assessment effectiveness, start a student mentoring program, and increase student affordability.
- **Continuous Improvement – Request for Use of College Facilities Form:** (*Presenters: Nan Whitsel & Lorrie Graham*) Thank you for all your input with the form. Made changes to the form and presented the new form to the College. You will find the form on the yellow smiley face. This process has been linked to the College Wide Calendar. Question regarding using an outside vendor was added to the form. Also added the budget section that the event will be paid from. Changed the signature box – added the Dean's Office – Lindsie will place on calendar as a "requested" date. (Pat Collins: Is the department manager the one that signs off on the budget section? Yes, the budget manager.)
- **Student Success & Retention Task Force:** (*Presenter: Gordon Holly*) The Student Success & Retention Task Force presented their recommendations to the College: create a Wayne College First-Year-Experience, create other student engagement opportunities, expand customer/student service, create avenues for students to attend Wayne for longer periods, and increase student retention research.
- **Dean's Update:** The service opportunities that are available to the College for the next academic year were discussed. The work groups for next year are being determined as to who will be serving on each work group. A search update: all four completed interviews. One has come full circle. Dr. Heather Howley will begin in the fall as Assistant Professor of Communications. We have received a recommendation for the philosophy position and the others have completed interviews. Dr. Susi Meehan has been officially promoted to Professor. Thank you to everyone for a good and productive year. When we next gather we will have a new building. We may have our first meeting in the new building. We will have a new front end of this building, a new d-wing, the Indians will hopelessly be out of the race, the Browns will be heading to a 7 and 9 season, but the CAVS will have a national championship.
- **Service Awards Presentation:** (*Presenter: Dr. Jack Kristofco*)
5-Year: Traci Carmony, Brian Collett, Michael Conklin, Bill Fisher, Gordon Holly, Stephen Jolly, Susan Lewis, David Matejczyk, Jessica Oswald, Eric Shaw, Deborah Thompson
10-Year: Stephen Carmichael, Wendy Cundiff, Cher Deeds, Robin Hauenstein, Amy Haynes, Charles Kandiko, Michelle Kieffaber, Melissa Triplett, C. Michele Turner, Dennis Woodruff, Priscilla Zehnder

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20-Year: David Beebee, Gay Felix, Mary Tohill
25-Year: Patsy Malavite,
30-Year: Ron Kratzer
35-Year: Rick Yoder

Good of the Order

The end of the year event arrival is at 12pm and the bowling will begin at 12:30pm at Wayne Lanes. We are competing for the bowling pin.

Adjournment

Attendance

| | | | |
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| Ackerman | Fisher | Manson | Turning |
| Andes | Freelon | Maroli | Uitto |
| Ashbaugh | Hammond (E) | Martin | Vierheller |
| Bays | Haynes, C. | Meehan (E) | Vogley (E) |
| Boettger | Holly | Minc | Wadia |
| Boothe | Holz | Nagy | Walkerly |
| Brinker | Horn | Obiekwe | Webb |
| Carmony | Kristofco | Popovich (E) | Weyant |
| Collins | Lawrence | Roberts (E) | Whitsel |
| Cooper | Lerch | Rufener | Woods |
| Cundiff | Lewis | Schoffman | Mountel |
| Deckler | Livengood | Shallenberger | Haynes, A. |
| Deeds | Lorson | Smith | Rufener |
| Engle | Lowe | Summers | |
| Fink | Malavite (E) | Teague | |