

## **COLLEGE MEETING MINUTES**

### **Friday, December 1, 2006**

The minutes of October 20<sup>th</sup> were approved.

#### **Announcements:**

- Bill Fisher is the new Computer Assistant for the Help Desk.
- Teresa Mountel is the Financial Aid Counselor.
- Garth Schoffman was hired as the Director of Instruction and Program Development.
- The Wayne College Alumni Association is offering a Wayne College Distinguished Alumni award in conjunction with the University's Alumni Office. Nomination forms can be found at [www.wayne.uakron.edu/alumni](http://www.wayne.uakron.edu/alumni). Deadline for submission is 12/15.
- The Ohio Department of Education has approved our Education Paraprofessional program.
- The Faculty Development workshop with Dr. Mark Taylor was well received with attendees from the College and area high schools/colleges.

#### **Akron Campus Committees**

- CPAC – no report
- Faculty Advisory to President – attached
- Faculty Advisory to Provost – no report
- Faculty Senate - attached
- GEAC – no report
- University Well-Being – The committee met on October 31<sup>st</sup>. Vice President F. John Case reported, via email, that the administration was in the process of finalizing the charge of the new University Benefits Committee and determining its membership. There will be a meeting with the AAUP to discuss this. VP Case later agreed to meet with the University Well-Being Committee on Tuesday, December 5, although he is not sure what role, if any, the University Well-Being Committee will play in this process.

#### **Wayne College Committees**

- Academic Assessment – no report
- Academic Affairs – The committee recommended 29 curriculum proposals to the faculty for approval, and faculty voted electronically to approve all proposals. The proposals are available for review at the Provost's webpage. Some of these proposals represent a great deal of thought and work on the part of coordinators, and the committee would like to commend them for that. The College has 36 proposals in the 2007 curriculum system. The committee members would like to acknowledge and thank Rick Yoder for the enormous effort he made in writing and processing these proposals. The committee reminds faculty that the deadline for spring curriculum proposal submission is February 1, 2007.
- College Well-Being – Discussing plans for a Health Fair in conjunction with February's Stress Fest.
- Enrollment Management – The committee met on November 8, 2006. Gordon Holly provided members with an enrollment update. The committee continues to work on the Wayne Information Network (Wayne's First Year Experience website). Content and links for the pages have been submitted by work groups. Alan Boettger continues to work on this web project. A spring "roll out" for the WIN page is planned. The committee will also be looking at the results of the last Noel-Levitz Student Satisfaction Survey and determining a course of action. The next meeting is scheduled for December 13, 2006.
- Faculty – The Faculty Committee met four times since the last College Meeting. We continue to work on revisions to the merit guidelines, reviewing and utilizing information submitted by the work groups assigned to the teaching, service, and scholarly activity sections of the document. The committee will have an open meeting on Monday, December 11<sup>th</sup> at 10:00 a.m. in C-110 to discuss an overall point system or rubric to use for calculating merit.

- Planning – Planning Subcommittee has drafted the new Strategic Plan available for your review. We will be putting points before committees, groups, and departments with the greatest involvement and ask them to consider from the standpoint of these questions:
  - Do these points provide you both as an individual and as part of your department or area with guidance, motivation, and/or inspiration?
  - If not, what changes including additions and deletions would you suggest?
 After collating feedback, we will put it before the College Council for review. We intend to bring the plan before the College as a whole for review late in the spring semester.
- Student Senate – Turkey bowling for the Great American Smokeout went great. The Scavenger Hunt went well with between 30-40 students participating. A Holiday Bazaar will be held in the Community Room November 30 and December 1. This is a Senate fundraiser. We are again sponsoring The Giving Tree.
- College Council – They have been discussing technology review and the campus enhancement project.

**Presentations:**

- Building Project – continue to meet with The Collaborative to define the space needs and design. They will look at enhance part-time faculty work space.
- College Campaign – an internal campaign will be beginning soon. A brochure, pledge card, and payroll deduction form will be placed in mailboxes.
- United Way – \$4,369 was raised with 31 employees participating. This was both an increase in money and participants over last year. Prize winners were: Rick Yoder (Browns sweatshirt), David Milkovich (\$50 Bookstore gift card), and Phyllis Wiebe (parking space).

**Personnel Updates:**

- Asst. Professor of Communication – process has been approved and can proceed.
- Academic Advisor – ad is currently running.
- We will be advertising to replace Bill Fisher and Teresa Mountel.
- We will have a personal counseling service available for students in the spring on a contracted basis.

**Spellings Report** – Discussion, comments and ideas were gathered. Will continue to discuss this report throughout the AY.

**Dean’s Update**

- Budget Process – all budgets are due to supervisors today. The College’s budget presentation to the Provost is scheduled for February 15<sup>th</sup>.
- The Continuous Improvement Task Force workshop for (for supervisors and TF members) will be held December 15.
- Institutional Effectiveness has reviewed the Five Criterion and identified things we already do. They will review the NCA accreditation report, and begin to model what our next self-study might look like. We would like to submit our proposal to NCA in 2008.
- Smoking Policy – Issue Five will go into effect at midnight December 7. The University has proposed very strict guidelines as of this date. Finalized rules and guidelines must be in place by next June.

**Attendance**

Deeds	Kerr
Fisher	Livengood
Popovich	Whitsel
Maringer	Boettger
Schoffman	Summers
Lowe	Mast
Lerch	Shallenberger
Engle	Nagy

Graham  
Mountel  
Onie  
Uitto  
Hammond  
Smith  
Ashbaugh  
Ackerman  
Freelon  
Brinker  
Turner  
Johanyak  
Wadia  
Vierheller  
Walkerly

Teague  
Turning  
Weinstein  
Andes  
Obiekwe  
Maroli  
Malavite  
Meehan  
Holz  
Carroll  
**Excused**  
Horn  
Lance  
Deckler

### **Faculty Senate Report for 11/02/06**

#### Executive Committee Report:

- Administration shared progress on new football stadium with an update to that progress scheduled for this spring. Rationale for the conflict of interest forms being forwarded to internal auditor was discussed.
- Assessment Academy is still in early stages.
- VP of Student Affairs search will start at appropriate time.

#### President's Remarks

- Given the availability of state funding to support the study of collaboration of northeast Ohio universities, the BOT voted to support this effort.
- The University Park Alliance grant will greatly enable the neighborhoods around the University to be revitalized. The challenge this presents is how a new extension of University engagement with the surrounding neighborhood can develop.

#### Provost's Remarks

- The Provost reported her "walk-about" are well underway and she is having a grand time engaging with students and the colleges. A written report will include examples of "the best of" activities. The Provost is encouraging deans and other administrators to have their own "walk-about."
- Comments on the community service honor roll recognition were shared.
- February 9 will be another Hurricane Relief dance.

#### Well-Being Report

- Work continues on forming a university-wide benefits committee and how it will be involved in the benefits process. This group was charged to meet with administration and AAUP. It met in the spring and again in early October. The administration is preparing a proposal that will be ready in the next few weeks to be shared with AAUP and perhaps the Well-Being Committee.

#### APC Report

- Approved name change that will be coming to the Senate next month and is considering the establishment of two centers.

#### Athletics Report

- The committee is studying absence policies, academic progress reporting, and study programs for student-athletes.
- They are also engaged in methods to promote sporting events for students, faculty, and staff.

### Facilities Report

- James Haskell has been meeting with the committee.
- The committee is engaged in issues connected to parking, room scheduling, maintenance concerns, and the Regents Statewide Capital Master Plan.
- The committee is working on the many deferred maintenance challenges.
- To improve energy savings, summer and holiday utilization of buildings was discussed.

### Research Committee Report

- Given the delay in receiving budget information, the committee decided to hold one large competition geared toward an \$8000 summer fellowship. Submissions will be made online.

### **President's Advisory Committee – 11/09/06**

1. The President noted that the College of Business would be going through its accreditation process and that his office could offer support as needed.
2. Merit review topics:
  - The merit review process is governed by the contract language.
  - This language was decided by the faculty and the Provost's Office, representative from labor relations and AAUP reps.
  - The Provost has created a template to use in reviewing the merit proposals and it is being used on all proposals.
  - The deans have the feedback and all colleges should have started on the revisions by now.
  - Not sure when the process will have to be completed but certainly by the end of the academic year.
  - No merit guidelines have been approved as of the date of this meeting.
3. The academic calendar is governed by the contract.
4. A member mentioned that his summer salary will now be much lower and he is not compensated for his work over the summer with graduate students. The President replied that 21/2% of the salary monies previously used in summer load salaries was shifted to cover the money that went to all faculty as an adjustment required in the contract. The President said our summer compensation is now more like other Ohio public universities. The committee member said he would be better off without the union.
5. The University got \$10 million to put toward revitalizing surrounding neighborhoods.
6. Columbus continues to discuss the merging and joining of programs at the four big NE Ohio universities: Kent, Youngstown, Cleveland, and Akron. The board has passed a resolution to support further study of how the universities can work together to lower costs and maximize program offerings.
7. It is too soon to know the impact of the November elections on higher education.
8. The representative from the College of Fine & Applied Arts reported that his college is concerned about parking issues when the new dorm near his building opens.
9. Concerns about safety due to the current robberies were briefly discussed.
10. Another member expressed concerns about the decline in the budget for library support.
11. The President asked us to be thinking about the challenges to higher education that will occur over the next few years and be ready to discuss these at the next meeting. He hopes to send out focused questions for us to consider.