

COLLEGE MEETING MINUTES

Friday, October 20, 2006

The minutes of September 8th were approved.

Announcements:

- Patrick Rufener, women's basketball coach, was introduced.
- Tim Vierheller said everyone was pleased with the Physics conference including positive comments about the facility, the friendliness of staff and students.

Akron Campus Committee Reports

- CPAC – attached
- Faculty Advisory to President - attached
- Faculty Advisory to Provost – no report
- Faculty Senate - attached
- GEAC – no report
- University Well-Being – no report

Wayne College Committee Reports

- Academic Affairs – attached
- Academic Assessment – no report
- College Well-Being – attached
- Enrollment Management – attached
- Faculty – attached
- Student Senate – attached
- Planning – attached
- College Council – They have established a meeting pattern which will be once before and once after College Meetings. One of the items they are discussing is how effectively do we communicate with our students – email, via instructors in the classroom, information posters, etc. Currently we do it through their University email addresses, but we are not sure how many access their emails. They are also talking about a Noel-Levitz Survey for spring.

Presentations: Cindy Summers updated us on the United Way campaign and passed around a container for loose change. Cher Deeds gave an update on her department. Education Paraprofessional Degree – Denise Uitto explained the degree. We are awaiting the final signature in Columbus and then we can put the program into action.

Personnel Updates

- A name has been submitted to HR for the financial aid position.
- Interviews will be done shortly for the computer support assistant.
- We will be searching for a maintenance position (replaces Brian Collett).
- A name has been submitted to HR for the Director of Instruction and Program Development.
- We are redoing the ad for the Director of the Learning Center.
- Assistant Professor of Education – the ad is being developed.
- Academic Advisor search is moving forward. This position will not include personal counseling duties. That will be contracted out.
- Interviews will be conducted soon for the Coordinator of Continuing Education position.

Discussion Item - The December meeting will include discussion on the Spellings Commission Report and Recommendations. The February meeting will be about retention.

Dean's Update

- Institutional Effectiveness and Continuous Improvement Task Forces have had their first meeting. Continuous Improvement is looking at bringing a facilitator to guide them.

- A series of Customer Service Training sessions will be offered throughout the academic year. Faculty are welcome to participate. A registration notebook is located in the mailroom.
- Architects from The Collaborative have held meetings with College employees and members of our Community Council. They will gather input from faculty on instructional space. Send questions, concerns, observations to Jack or Tami.

Attendance

Maringer
Deeds
Virgili
Summers
Uitto
Smith
Lowe
Wadia
Boettger
Bays
Johanyak
Hammond
Lerch
Silchuck
Rufener
Popovich
Engle
Andes
Weinstein
Hothem
Woods
Teague
Ashbaugh
Pleuss
Obiekwe
Ackerman
Cooper
Morman
Freelon
Cora-Cruz
Vierheller
Wiebe
Kristofco

Excused

Walkerly
Deckler
Malavite
Brinker
Horn
Maroli
Zingale
Holz
Turner
J.Wilson
Lance

10/20/06 COLLEGE MEETING/COMMITTEE REPORTS

CPAC (Kevin Engle)

- Working on updating their website (<http://www.uakron.edu/cpac>) and the CPAC brochure which should be available later this semester.
- Dr. Proenza will visit with the committee on November 29th.
- Currently reviewing the CP grievance process.
- A section titled, "Ask CPAC" has been added to the website. New employees should find this site beneficial.
- Welcome emails will be sent to new CP employees annually.
- An email from Kim Gentile, chair, was sent out October 9 to all CPs informing them of the current initiatives and the updated website.

Faculty Advisory to the President – 10/03/06 (Emily Rock)

President Proenza summarized the top three issues facing the University at this time:

- How to continue the trend in increased enrollment and improve retention.
- How to deal with any impact on higher education that will result from political changes in Columbus.
- How to handle budgetary challenges.

Several members of the committee asked questions and made comments at this point. To summarize:

- How can we improve the quality of our students?
- The quality of our students reflects the people in the area we serve. We are an open enrollment University and we need to find ways to increase retention.
- Why can't Summit College be the entrance point for the less prepared students and the other colleges take the better students with some 'limitation' on enrollment?
- Faculty who teach large freshmen classes are the ones 'really in the trenches' and they see their morale slipping as we replace our full-time faculty at a very slow rate.

Dr. Proenza addressed these questions and issues in general terms and said that the Provost would be speaking to some of this in her convocation speech. The commission to study changes being made to the Student Disciplinary Board has sent a report to the Board of Trustees. The President hopes that there will be an equalizing of evidence standards for all offenses. Due to budget worries, all requests for hiring will be sent through the Provost's committee where each position will be examined as it relates to the strategic plan. This process of reviewing all position requests will continue until further notice. He mentioned some potential interdisciplinary programs between Fine & Applied Arts and other colleges. When asked about why we had not been given any merit raises as directed in the contract he replied, "That is an ongoing process and it is up to faculty to keep that going." Then someone asked why at least the across the board raises couldn't be approved. At that point, I and two other faculty members explained to the other member how the process of creating a merit system also included determining the criteria for 'meeting expectations.' The President thanked us for our explanations. He then offered a brief comparison of the two candidates for governor and how each would tackle funding for higher ed.

Faculty Senate – 10/05/06 (Nick Zingale)

Announcements:

- Faculty Senate will be focusing on:
 - Standardized testing for higher education
 - Indifference and effectiveness of Senate
 - Getting in front of issues – being more proactive rather than reactive.
 - Senate is looking for input from all colleges on proactive issues.
- Remarks of the Provost
 - The Chief Diversity Officer search failed and will be reposted.
 - Announced and invited faculty to Convocation on October 9.

- Asked for people to get involved in “Make a Difference Day” on October 28 by providing service to local communities.
- The Provost discussed key initiatives for the upcoming year:
 - Determining how to move forward on Student Success Task Force recommendations.
 - Support Carnegie teaching and learning to extend to undergraduate research.
 - Prepare for NCA focus visit in 2008.
 - Transitioning Stem into more state funding.
- President’s Remarks
 - Stressed that we are in a period of transition from which higher education should be considered for all students as they move through the education system.
 - Challenged us to think about what we should be doing to shape the future of higher education by envisioning and working toward a “University of the Future.”
 - He is focusing on:
 - Continuing to enhance the enrollment momentum of the fall.
 - Managing the unusual legislative environment in Columbus.
 - Growing revenues
 - Developing enterprise centers
- The Faculty Senate Speaker announced and invited attendees and also asked us to spread the invitation to the October 20 Homecoming Dance. There were approximately 650 students who attended last year. Organizers would like to see more faculty, staff, CPs, and administrators attend.
- Faculty Senate votes: there were no issues.

Academic Affairs – 10/12/06 (Paulette Popovich)

- The committee reviewed and approved curriculum proposals WC-07-07 through WC-26-07. These will be presented to faculty at the next faculty meeting.

College Well-Being – 10/12/06 (Cathy Cooper)

- Joe Wilson will serve as chair.
- Sue Ackerman will investigate when University Well-Being meets and we will try to send a representative.
- Staff hosted a college breakfast on September 8.
- Carol Pleuss is heading up the CP event for December 1 – possibly a soup/chili cook-off as a fund raiser for the Faculty-Staff Scholarship.
- Joe Wilson will organize the faculty event for May 4.
- The committee will focus on planning to participate in the Healthfest on February 21 as part of our mission of physical well-being programming.
- Discussed other opportunities to support the scholarship fund.
- Next meeting will be November 16 at 2:00 p.m. in F-103.

Enrollment Management – 09/11/06 & 10/11/06 (Lori Brinker)

- Gordon Holly provided the committee with an update on enrollment.
- EMC members, with the assistance of Alan Boettger, are working on a new website geared for first year students. The new website will be name WIN (Wayne Information Network) and contain vital information for new students on academics, student resources, technology, and family. The committee is hoping for a spring '07 rollout of the new site and will continue work on the first year experience program throughout the academic year.
- Next meeting will be November 8 at 1:30 p.m. in C-110.

Faculty – 09/26/06 (Monica Smith)

- Discussed the format of the October faculty meeting, hiring priorities, RTP, summer teaching loads, and merit update. Monica met with the Dean and asked him to address hiring priorities and merit feedback at the October faculty meeting.
- The faculty voted to table discussion of hiring priorities, while the Dean will form a task force to follow up on discussion of strategic planning and new hires.
- Dr. Popovich forwarded revisions to the Wayne College Merit Guidelines to the Chair of the Faculty Committee on October 17. The revisions were forwarded to the committee on October 19 to discuss these revisions.
- The committee will continue its discussion of the revised guidelines October 20, and will decide a format for discussion of merit guidelines at the next faculty meeting.
- Revisions will be forwarded to the faculty.
- The agenda for the November meeting will focus on discussion of merit guidelines and faculty input on classroom design for the "H" building.

Student Senate (Tessa Walters)

- Senate hosted Mocktails on October 18, and it was a big success.
- Held a voter registration the week of October 9.
- Started advertising for Alcohol Awareness week October 16.
- The fall dance was canceled due to DJ contract difficulties. Will focus on a semi-formal Valentine's Day Sweethearts dance scheduled for February 9.
- Have been discussing ways to improve student/instructor relationships and communication.
 - Have a sign-up sheet for instructors to visit with students at Community Coffee events. Maybe this will provide more interaction between students and instructors.
 - Have staff and faculty wear their name tags more often so students can identify them more easily. Sometimes it is hard to distinguish between a student and an instructor with the variety of ages of students we have here.
 - Post a list of instructors and classes taught, along with their email and office hours in Wayne Mail so students can reach them easier. This especially comes in handy when a student is researching a topic for another class and needs to find an instructor they do not have.

Planning (Paul Weinstein)

Less is more. That dictum has been at the center of the Strategic Planning Subcommittee's deliberations. As has been communicated at previous college meetings, our intent is to provide an overarching strategic guide for departments and individuals within the college. The draft of our proposal is now posted at http://www.wayne.uakron.edu/governance_docs.htm.