

COLLEGE MEETING MINUTES

Friday, May 4, 2007

Approval of March 30th College meeting minutes

Announcements

- Kevin Engle – brochure for the new building campaign – if you have not done so and would like to make a contribution, please do so as soon as possible
- Maureen Lerch – Summer WS schedule is out – will begin June 11th
- Sue Horn – Waynessence has arrived

Akron Campus Committees

- CPAC
No written report submitted
- Faculty Advisory to President
No written report
- Faculty Advisory to Provost
No written report
- Faculty Senate
No written report submitted
- GEAC
No written report
- University Well Being
No written report

Wayne College Committees

- Academic Affairs
No written report
- Academic Assessment
 - I. The Academic Assessment Committee has been engaged in redefining College Learning Outcomes with each having defined skills and quantitative methods of assessment. Based on this, the committee plans to bring for discussion in the fall the following as Wayne College Learning Outcomes:
 1. Students will apply analytic skills to solve problems
 2. Students will demonstrate effective communication skills
 3. Students will demonstrate the effective use of information (Information literacy skills)
 4. Students will demonstrate the effective use of technology

Please note that some current outcomes were not included. NOT due to lack of importance, but the committee found it difficult to define associated skill and assessment methods with some of the current outcomes.

II. The following was gleaned from sessions at the Higher Learning Commission Annual Conference

1. Wayne College Program assessment methods similar to those presented.
2. Many General Education course assessments again very similar to ours.
3. Some institutions using CAAP to assess General Education outcomes (this is from the ACT folks and thus can be correlated to ACT scores to demonstrate "value added". It can also be correlated with COMPASS assessment scores.)

III. Faculty will be receiving an email from the committee reporting on the following:

1. Faculty assessment survey results
 - a. Validation that assessment is required and the Wayne College methodology is appropriate.
 - b. How to make assessment more meaningful.
 - c. Better guidelines.
2. Learning Outcomes under discussion

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3. Oral and Writing Assessment results

4. Course Assessment Report reminder

Dean commented that Dr. Stroble was impressed with what is taking place with academic assessment at the College.

- College Well Being
No written report
- Enrollment Management
Enrollment Management Committee members met on April 9, 2007. Gordon Holly provided Committee members with an enrollment update on summer, fall, and dual enrollment programs. The Committee discussed the search for a new Student Services adviser, textbook ordering for maximum class enrollment, promotion of the WIN program for first-year students, prerequisite override policy, and an analysis of the Exit Forms used for gathering data on dropped classes. The EMC will table the review of the 2005 Noel Levitz Survey results until the 2007 survey results are available for comparison. The next meeting is scheduled for May 7, 2007 at 3:15 p.m.
- Faculty
The Faculty Committee met four times during the month of April. The committee discussed the need for a faculty position recommended by Colleen Teague and sought faculty response. In addition, the faculty responded to changes suggested by the Provost's Office regarding the Merit Guidelines Document.

During this academic year, the faculty committee met sixteen times, devoting most of its meetings to work on the Merit Guidelines Document, but the committee also made recommendations regarding faculty hires, design of classrooms in the new building, and set agendas for faculty meetings.
- Planning
No written report submitted
- Student Senate
No written report
- Technology
No written report
- College Council
No written report

Presentation/Discussion on:

- Continuous Improvement – short presentations on Improvements at Wayne
 - ✓ Monica Smith: Tablet PC
 - ✓ Cindy Summers: email press releases
 - ✓ Cher Deeds: work order process streamlines
 - ✓ Maureen Lerch: combined service desks, improved internal/external communications
- Strategic Plan and Strategic Plan Follow-Up
 - ✓ The Strategic Plan "Tree" & Timeline was presented.
 - ✓ By December will have a family of plans from the strategic plan
 - × Dr. Kristofco: Administrative Plan for Dean's Area
 - × Paulette Popovich: Academic Plan
 - × Tami Lowe: Business Plan
 - × Gordon Holly: Student Services Plan
 - × Technology Plan
 - × Enrollment Plan
 - × Staffing – what goals? Personnel decisions – possible benchmarking with other colleges
 - × Campus Security & Safety Plan
 - Scott Kerr is the rep for the U of A Committee for Safety

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- Committee Assignments
 - ✓ Between Monday, May 7th and Friday, May 18th – would like to have the 3 standing committees meet to identify the chair, rep for College Council, terms, and discuss the charge of the committee
 - ✓ Terms will start over – back at 0

Dean's Update

- News Release (ABJ & DR) – Smucker's contributed \$500,000 to the H-Building project – having a domino effect with other contributors
- Gordon: Enrollment Updates – slightly down for summer – fall a little further behind (lack of advisor) – Wendy Cundiff (new academic advisor) to start on Monday, May 21st – comes to us from the College of Business Administration
- Timeline of the new building – ground breaking hopefully to be October 2007 – first thing will be the extension of the road of then they will begin to prep for the site – anticipated opening is February 2009
- U of A Service Awards was on Tuesday, May 1st
 - ✓ Kristofco 10 years
 - ✓ Lorrie Graham 10 years
 - ✓ Tom Hammond 10 years
 - ✓ Bill Wade 10 years
 - ✓ Tim Vierheller 20 years
 - ✓ Rick Yoder 30 years
 - ✓ Tami Lowe 30 years (presentation of “the chair”)
- J. Holz is now the President for AAUP
- Sue Horn received the Shared Leadership Award
- Thank you for all of your contributions this past AY – presentation of the appreciation gift (travel mugs)
- Dates for next AY College Meetings are September 7th, October 19th, December 7th, February 1st, March 28th, and May 2nd

Old Business, New Business, Good of the Order

- Gordon: Thank you to Patrick Rufener, Jackie Ashbaugh, Adil Wadia, and Bill Wade for all of your hard work on the Intramural League.
- Cathy Cooper:
 - ✓ Assistant Professor of Communication is advertised and the deadline is May 31.
 - ✓ The Academic Advisor II position has been filled. Wendy Cundiff will start on May 21.
 - ✓ Part-time faculty pool and part-time staff positions (technical specialist, tutors, office assistant and general maintenance workers) have been advertised. We accept applications at any time for these positions.

Attendance

Ackerman	Holz (Excused)	Morman	Virgili
Andes	Horn	Nagy	Vogley
Bays	Hummel-Mizer	Obiekwe	Wadia
Boettger (Excused)	Johanyak	Onie	Walkerly
Brinker	Johanyak	Popovich	Webb
Carmony	(Excused)	Rufener	Weinstein
Cooper	Kerr	Schoffman	Zingale
Deckler (Excused)	Kristofco	Shallenberger	
Deeds	Lerch	Smith	
Engle	Loesch (Excused)	Summers	
Fisher	Lorson	Teague	
Freelon	Lowe	Tuner (Excused)	
Hammond	Malavite	Uitto (Excused)	
Holly	Maroli (Excused)	Vierheller	