

Item3a: Basic Office Skills

Descriptive Statistics

	N	Sum
Wednesday	28	28
Thursday	26	26
Tuesday	24	24
Monday	16	16
Friday	14	14
Any	12	

Item3b: Bookkeeping

Descriptive Statistics

	N	Sum
Thursday	16	16
Wednesday	16	16
Tuesday	16	16
Monday	12	12
Friday	10	10
Any	10	

Item3c: Customer Service

Descriptive Statistics

	N	Sum
Wednesday	32	32
Thursday	26	26
Tuesday	24	24
Friday	20	20
Monday	20	20
Any	18	

Item3d: Communications

Descriptive Statistics

	N	Sum
Wednesday	22	22
Thursday	18	18
Tuesday	18	18
Monday	14	14
Friday	10	10
Any	10	

Item3e: Leadership

Descriptive Statistics

	N	Sum
Wednesday	14	14
Thursday	12	12
Tuesday	12	12
Monday	12	12
Friday	10	10
Any	10	

Item3f: Management Skills

Descriptive Statistics

	N	Sum
Thursday	12	12
Wednesday	12	12
Tuesday	12	12
Monday	10	10
Friday	8	8
Any	8	

Item3g: Quality/ISO/Manufacturing

Descriptive Statistics

	N	Sum
Friday	4	4
Thursday	4	4
Wednesday	4	4
Tuesday	4	4
Monday	4	4
Any	4	

Item3h: Safety

Descriptive Statistics

	N	Sum
Thursday	14	14
Wednesday	12	12
Tuesday	12	12
Monday	12	12
Friday	10	10
Any	8	

Item3i: Windows

Descriptive Statistics

	N	Sum
Wednesday	36	36
Thursday	28	28
Tuesday	28	28
Monday	26	26
Friday	18	18
Any	16	

Item3j: Keyboarding

Descriptive Statistics

	N	Sum
Wednesday	18	18
Thursday	16	16
Tuesday	14	14
Monday	14	14
Friday	10	10
Any	10	

Item3k: Word Processing

Descriptive Statistics

	N	Sum
Thursday	18	18
Tuesday	18	18
Wednesday	14	14
Monday	12	12
Friday	8	8
Any	8	

Item3l: Spreadsheet

Descriptive Statistics

	N	Sum
Thursday	20	20
Wednesday	20	20
Tuesday	20	20
Monday	14	14
Friday	10	10
Any	10	

Item3m: Database

Descriptive Statistics

	N	Sum
Thursday	8	8
Wednesday	8	8
Tuesday	8	8
Monday	6	6
Friday	4	4
Any	4	

Item3n: CAD

Descriptive Statistics

	N	Sum
Thursday	4	4
Wednesday	4	4
Tuesday	4	4
Monday	4	4
Friday	2	2
Any	2	

Item3o: Web Design

Descriptive Statistics

	N	Sum
Wednesday	4	4
Tuesday	4	4
Monday	4	4
Thursday	2	2
Friday	0	
Any	0	

Item3p: Computer Programming

Descriptive Statistics

	N	Sum
Thursday	6	6
Tuesday	6	6
Wednesday	4	4
Monday	4	4
Friday	0	
Any	0	

Item3q: Reading

Descriptive Statistics

	N	Sum
Wednesday	20	20
Thursday	16	16
Tuesday	16	16
Monday	16	16
Friday	14	14
Any	12	

Item3r: Writing

Descriptive Statistics

	N	Sum
Wednesday	20	20
Thursday	16	16
Tuesday	16	16
Monday	16	16
Friday	14	14
Any	12	

Item3s: Math

Descriptive Statistics

	N	Sum
Wednesday	24	24
Thursday	20	20
Tuesday	20	20
Monday	20	20
Friday	18	18
Any	16	

Item3t: Work Skills

Descriptive Statistics

	N	Sum
Wednesday	28	28
Thursday	26	26
Tuesday	26	26
Monday	22	22
Friday	20	20
Any	18	

Item3u: Start College Degree

Descriptive Statistics

	N	Sum
Thursday	10	10
Wednesday	10	10
Tuesday	10	10
Monday	10	10
Friday	4	4
Any	4	